

SLPA Executive Committee (EC) Meeting
Wednesday, March 4, 2026
10:00 – 11:30 a.m.

MINUTES

Meeting Notes & Potential Action Steps

In attendance: K. DaBoll-Lavoie (President), J. Burns (Immediate Past President), K. Reese (Vice-President), B. Ritchings (Secretary), C. Cook (Treasurer)

Agenda Topic/Meeting Notes	Action Steps
Welcome from K. DaBoll-Lavoie	
Minutes of December 5, 2025 Executive Committee meeting approved via email, and are posted on website (under “Recent Mtgs” on home page, and in Members Only section).	
<p>Updates from K. DaBoll-Lavoie (Dec/Jan/Feb updates) (shared prior to the mtg via a Word document):</p> <ul style="list-style-type: none"> • Renters’ Packet finalized and sent on 2/19/26. 3/4/26. Packet emailed to all lake property owners for whom we have an email address (142). Packet sent via postal mail to the 7 identified property owners who rent for whom we do not have an email. (23 property owners in total have been identified as renting their property.) Feedback received via email and FaceBook to date has been positive; two suggestions for additions in next edition of packet. (Packet is posted on website) • Bylaws Committee has continued to meet. Revised document ready to be brought to membership for vote. • Star Lake Handbook has continued to meet. Final draft has been completed. • Group is exploring Indemnity and Liability Insurance. Gathering information and quotes. • Home page of SLPA Website has been revised so that most recent events/information appears at the top of the page. • Plans for SLPA Summer Speaker Series have begun, and potentially for the hosting of a “Historic Home Tour.” 	

<p>SLPA Budget K. DaBoll-Lavoie presented draft 2026 Budget (developed by C. Cook and K. DaBoll-Lavoie). EC discussed. All agreed conceptually with budget as written and organized. Discussed cost/pricing of insurance, printing of SL Handbook, and agreed to hold off web site redesign. A next revision of the budget will be discussed at next EC meeting (when more specific budgetary amounts will be known). Agreed that once budget is finalized it will be included on the agenda of the next SLPA meeting (as information sharing).</p>	<ul style="list-style-type: none"> • Bring revised budget to next EC meeting (with additional cost information detailed) • At the next EC meeting need to discuss potential SLPA Zoom account and PO Box, and pricing structure of SL Handbook. • Bring SLPA 2026 Budget forward at next SLPA mtg (for information sharing)
<p>Guidelines and Request for Donation Form K. DaBoll-Lavoie reshared document prepared for 12/25 EC meeting which outlined current process, available documentation on current process, and meeting minutes that focused on the financial request process. Group discussed revised “Guidelines and Request for Donation Form” (draft document prepared by K. DaBoll-Lavoie). The purpose of the revised process and form is to more clearly delineate the financial request process. After discussion, and suggestions for minor revisions to be made to the document, the EC approved the document. The revised document will be brought forward to membership (to be voted on).</p>	<ul style="list-style-type: none"> • Bring revised “Guidelines and Request for Donation Form” forward at next SLPA mtg (as a motion to be voted on)
<p>Budgetary Requests Group discussed and agreed on the following:</p> <ul style="list-style-type: none"> • Join Adirondack Lakes Alliance: \$75.00 [based on 2025 dues for “Large Association” (75 or more members) for 2026. • Renew NYSFOLA membership (\$125.00) for 2026. • Attendance at NYSFOLA Annual Conference (full conference registration = \$350.00 excluding hotel, one day registration = \$175.00). K. DaBoll-Lavoie will attend one or two days (decision based on conference sessions and applicability to SLPA). • Potential attendance at ALA Annual Conference (one day, cost unknown) • Depending on pricing, order SLPA stickers (as fundraiser) 	<ul style="list-style-type: none"> • C. Cook will renew SLPA membership in ALA and NYSFOLA. • K. DaBoll-Lavoie will register for NYSFOLA conference (and will watch for info re ALA conference) • B. Ritchings will complete application for Loon-Friendly Lake Status (application is always completed the “season after” status designation) • K. DaBoll-Lavoie will explore ordering of stickers

<p>Also discussed other potential fundraising activities, including the raffle. Discussed expanding the “prizes” to include additional local businesses, and potentially a guided raft tour.</p>	<ul style="list-style-type: none"> • K. Reeves will discuss ideas with C. Wiles (Chair, Fundraising and Development Committee)
<p>Discussed sponsoring a Star Lake “Ice Out Contest.” Talked about the invisible and visible work involved. Decided to table the idea for this year given the multiple initiatives already underway.</p>	
<p>K. DaBoll-Lavoie brought forward an item for consideration: Explore becoming a “Nonprofit Partner” of Northern NY Community Foundation (benefit: enhance visibility of organization with potential donors/grant opportunities). Questions were raised including the administrative costs associated with partnership, and potential benefits from the partnership. EC tabled the discussion at this time.</p>	
<p>Assessment Data (postponed until next Exec Comm mtg)</p>	
<p>Group reviewed 2026 SLPA Goals (see next page) as approved at last EC meeting. (Action Steps and Persons Responsible are in draft form at this time.)</p>	<ul style="list-style-type: none"> • K. DaBoll-Lavoie will continue to detail out document.
<p>No other items for discussion were raised.</p>	<ul style="list-style-type: none"> • Next EC mtg (in addition to previously noted items), discussion will include “125th Birthday” events” and the May 1 mailing.
<p>Meeting adjourned at 11:40 a.m.</p>	

GOALS FOR 2026	ACTION STEPS <i>(Draft)</i>	PERSON(S)/ COMM RESPONSIBLE <i>(Draft)</i>	Status
LAKE QUALITY			
<i>Three-pronged approach</i>			
• Create sign/banner coming into town for boat wash (Bruce Smith also exploring)			
• Distribute septic tablets (impact given watershed)			
• Develop information for renters		Exec Comm	
<i>Preparing for the future</i>			
• Continuing organizational memberships & involvement	<ul style="list-style-type: none"> • Renew NYSFOLA • Join ALA 	Exec Comm Qual Partnership Comm	
• Positioning for grant opportunities	<ul style="list-style-type: none"> • Identify members w expertise in this area • Explore multi-association possibilities (as applicable) • Connect w gov't officials 	Exec Comm Qual Partnership Comm	
• Identify potential lake projects needed		All	
SLPA VISIBILITY/MEMBERSHIP			
<i>New sponsored events throughout the summer, for example:</i>			
• Speaker series		Exec Comm Social Activ Comm	
• Historic House Tour (fundraising)		Fundraising & Dev Comm	
• Anniversary events (see below)			
<i>"Birthday"/125-year celebration events/ communications, for example:</i>			
• Birthday party			
• 125 can challenge			

• Form for submitting SL memories/ info re history			
• Posts on FB	• Birthday post on Jan. 1	Exec Comm FB Comm	
<i>SLPA "Publications"</i>			
• Revised SL Handbook		SL Handbook Comm	
• Development of Welcome Packet for new owners		Membership Comm	
• Development of Renters' Packet		Exec Comm	
<i>Merchandise (being explored), e.g.,</i>			
• SLPA stickers			
• Clothing		Fundraising & Dev Comm	
<i>Other</i>			
• On-line/Fillable Membership Form		Exec Comm	
• Follow up communication to lake property owners (mid July)		Exec Comm/ Membership Comm	
ORGANIZATIONAL DOCUMENTS/ PROCESSES			
• Revised Bylaws		Bylaws Comm	
• Development of Budget		Exec Comm	
• Clarification of Financial Request process		Exec Comm	
• Website update		Exec Comm/ Website Comm	